

ISSCR Speaker's Corner

To provide the best experience possible, review this page to help you prepare your presentation and know what to expect whether it is for an in-person meeting or a webinar. This is applicable to invited and abstract-selected speakers.

Session Chairs, moderators, and panelists will find these details helpful in planning. Direct any speaker questions to abstracts@isscr.org.

Click on the type of event you are being asked to present:

[ANNUAL MEETING](#)

[INTERNATIONAL SYMPOSIUM](#)

[WEBINAR](#)

RESOURCES:

[HELPFUL TIPS](#)

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ANNUAL MEETING

Get Ready

- We welcome you to become an [ISSCR member](#) if you are not already
- Register for the meeting.
- Login to the ISSCR Presenter/Speaker Portal and complete the following tasks:
 - Upload your headshot
 - Update or add your biography (150-200 words in length)
 - Review and sign the Speaker Agreement, if you have not already
 - Invited Speakers Only: Submit your talk title and abstract.
- Your Presentation date, time and length of talk will be sent to you via email.
- Travel: please book your own travel and hotel. Refer to the Annual Meeting Travel section for discounts and housing information.
- Invited speaker: You will be asked to help review abstract submissions. An email will be sent with information and instructions.
- Make the most out of your meeting experience by promoting the meeting and your presentation on social media
 - Use the meeting hashtag #ISSCR to engage on social media.
 - For additional information regarding social media outreach, email media@isscr.org

Presentation Day

- Pick up your badge at the ISSCR Registration Desk
- Arrive to the session room 15-20 minutes prior to the start time and check-in with the session chair and AV technician
- Check-in with the AV technician and ensure your presentation has been received
 - Best practice to bring your presentation on a USB drive with you

After the Meeting – Invited Speakers Only

- Reimbursement form and information will be sent via email. There is a deadline so please submit information within the deadline.
- Reimbursements will take 6 to 8 weeks to process from the deadline date.



INTERNATIONAL SYMPOSIUM

Get Ready

- We welcome you to become an [ISSCR member](#) if you are not already
- Register for the meeting.
- Login to the ISSCR Presenter/Speaker Portal and submit your talk title and abstract by the abstract submission deadline. A code with instructions will/have been sent to you.
- Invited speaker: You will be asked to help review abstract submissions. An email will be sent with information and instructions.
- Your Presentation date, time and length of talk will be sent to you via email.
- Travel: please complete the travel form that was sent to you via email by the deadline. ISSCR will book a guest room on your behalf at the hotel closest to the venue.
- Make the most out of your meeting experience by promoting the meeting and your presentation on social media
 - Use the meeting hashtag #ISSCR to engage on social media.
 - For additional information regarding social media outreach, email media@isscr.org

Presentation Day

- Pick up your badge at the ISSCR Registration Desk.
- Arrive at the session room 15-20 minutes prior to the start time and check-in with the ISSCR program manager and session chair.
- Best practice to bring your presentation on a USB drive with you

After the Meeting – Invited Speakers Only

- Reimbursement form and information will be sent via email. There is a deadline so please submit information within the deadline.
- Reimbursements will take 6 to 8 weeks to process from the deadline date.

WEBINAR/ISSCR DIGITAL

Get Ready

- We welcome you to become an [ISSCR member](#) if you are not already
- DO NOT register for the webinar. ISSCR will provide your individual Zoom link.
 - It will be sent via email and can also be found in the email calendar invitation.
- Attend the scheduled prep call via Zoom. The purpose of this call is to go over the flow of the webinar, test your system, and practice sharing your slide deck.
- Make the most out of your meeting experience by promoting the meeting and your presentation on social media
 - Use the meeting hashtag #ISSCR to engage on social media.
 - For additional information regarding social media outreach, email media@isscr.org
- Helpful Tips

Presentation Day

- Click on your individual Zoom link at a minimum of 30 minutes prior to the start of the webinar. The calendar invite is set for 30 minutes prior to start.
- Webinar presenters will present “live” and share their own slides.
- Zoom link information will be sent via a calendar invite and via email prior to the event. If you do not have the Zoom link one (1) week prior to the event, email isscrdigital@isscr.org
- ISSCR Staff will be available to assist and guide you through the webinar.

ISSCR Meeting Embargo Policy

Abstracts selected for poster or oral presentation are embargoed from the time of submission until the time of presentation. Abstract content may not be announced, publicized, or distributed before the presentation date and time in any way including blogging and tweeting. ISSCR does permit promotion of general topics, speakers, or presentation times

This embargo policy applies to all formats of abstract publication, including abstracts in electronic or printed versions of Program/Abstract Book, online via ISSCR Digital platform, Society’s website(s), and other presentations.

HELPFUL TIPS

Create your presentation

- Practice your talk to be sure it fits within the scheduled time, accounting for any Question-and-Answer time (if applicable).
- Presentation slides
 - Slide 1: Your title slide
 - Slide 2: Listing of any disclosures
 - The presentation should be built on a widescreen 16:9 aspect ratio
 - No custom fonts unless embedded. To be safe, use Arial font
 - Unembedded custom fonts will not be displayed
- Accepted presentation types for in-person/webinar presentations:
 - Microsoft PowerPoint version 2010 or later (.pptx) (for Mac or PC)
 - PDF
 - If you are not sure, email abstracts@isscr.org

NOTE: When preparing your PowerPoint/PDF presentation, it is best practice to refrain from placing any scientific work in the upper right corner, as shown in the example below.



Webinar Presenting Tips

- Best to connect to the internet via a hard-wired line. If not, possible please be sure to close all other applications and stop any streaming while you are presenting.
- If your internet connection is not stable, your slides will be run for you while you are presenting.
- When presenting, avoid sitting with a window or light behind you. Try to adjust the lighting in the room and clear any clutter behind.